

PRIVACY Policy

Your privacy is important to The Car Workshop Limited. This document covers how we collect, use, disclose, transfer, and store your information. We will take all reasonable steps to ensure that your data is treated securely and in accordance with this privacy policy.

What we collect

We collect certain information or data about you when you use our web site **www.thecarworkshop.co.uk** or contact us by letter, telephone or email.

We may collect:

- your title, first name, surname, business name, business type, telephone and email address if you contact The Car Workshop Ltd,
- how you use our emails or website for example whether you open emails and which links you click on your IP address, and
- details of which version of web browser you used as well as information on how you use the site, by using cookies and page tagging techniques.

This information helps us to:

- send you notifications or emails from time to time if you have requested this information,
- ensure that content from our site is presented in the most effective manner for you and for your device,
- provide you with information which we feel may interest you,
- carry out our obligations arising from any contract entered into between you and us,
- allow you to participate in any interactive features of our service, when you choose to do so, and
- notify you about changes to our service.

This information can be viewed by authorised people at The Car Workshop Ltd, Intuit Quickbooks, ST Creative, M24Seven, MailChimp, Google, MW Accounting Services Ltd to:

- improve the website by monitoring how you use it,
- gather feedback to improve our services,
- respond to any feedback you send us.



Disclosing your information

We may pass on your personal information if we have a legal obligation to do so, or if we have to enforce or apply our terms of use and other agreements. We will not sell or share your information with any other company or organisation.

Your rights

You can find out what information we hold about you and ask us not to use any of the information we collect. If you wish to exercise this right, please send your request to: thecarworkshop@gmail.com

Links from our website

Please note that if you click on, or follow, any links from our web site to external websites, our privacy policy will no longer apply. Please check the privacy policies of any such external site before submitting any personal data, as we cannot accept any responsibility or liability in relation to them.

The Car Workshop Ltd Aug 2023